

BOYLE MANAGEMENT SERVICES, INC.
Architectural Review Application General Guidelines

Your Architectural Review Committee needs as much information as possible to make an informed decision. If all the information is not provided, it will delay the processing of your application. Anytime an application is submitted, please submit sufficient back up. This includes the following:

PAINT

- Paint samples

FENCE

- A copy of property survey indicating where the fence is going to be placed
- A picture of the type of fence you want to install (this can be taken from an ad, brochure, or be printed from the internet, such as www.lowes.com)

POOL

- A copy of property survey indicating where the pool is going to be placed
- Pool plans from contractor
- If pool is to be screened in, screen information from contractor

SCREEN ROOM

- A copy of property survey indicating where screen room will be
- Screen plans from contractor (color, dimensions, etc.)

ROOM ADDITION

- A copy of property survey indicating where addition will be located
- Plans from contractor

REPLACEMENT OF DOORS, WINDOWS, ETC.

- Picture of what new item(s) will look like
- Make sure to explain which windows are being replaced

LANDSCAPING

- A copy of property survey indicating where all landscaping will be changed
- A detailed description of the type of plants that will be used; Preferably, pictures of the types of plants that will be used

***Please understand that the applications are processed in our office and then mailed out to a committee on your Board of Directors. You can read your documents to determine how long your Architectural Review Committee has to return your application. After they sign off on your application, it is then mailed back to our office for our records and a copy is mailed to you. ***

Architectural Review Application Department:
(407) 260-5344